

Arts exhibition - **Assault course challenge** - Auction - **Barbeque** - Ball - Book sale - **Bike ride** - Car wash - **Cake stall** - Coffee morning - **Disco** - **Dog walk** - Drawing competition - **Egg and spoon race** – Exhibition - Fancy dress - **Fashion show** - Face painting - **Football match** – Garden party - **Golf day** - Hula- hoop competition - **It's a knockout** - Jumble sale - **Jazz evening** – Karaoke - **Line dancing** - Lego building - **Movie night** - Market stall - **Nature walk** - Name the teddy - **Non-uniform day** **Obstacle course** - Orange day - **Plant sale** - Quiz night - Raffle - Soft toy raffle - **Treasure hunt** - Talent competition – **University challenge** - Variety show - **Walk** - Xmas fair/ fete - **Yoga** - Zodiac reading

### How to host a coffee morning:

1. Make a list of all the people you want to invite to your coffee morning.
2. Choose a date which gives you adequate time to prepare, and spread the word.
3. Invitations can be sent via email, letter or simply by word of mouth. If you require the use of Maggie's logo, please contact the Maggie's Fundraising team directly, who will be more than happy to supply you with this information. Let people know that it is a fundraising event!
4. Approach a local coffee shop or supermarket about donating the coffee (and maybe even some goodies such as a cake or some biscuits). You shouldn't be embarrassed about approaching local retailers, you will be amazed about how much they will be willing to help when they hear what a great cause you are raising funds for.
5. Ask Maggie's to provide you with some promotional materials such as balloons and banners which you can decorate your house with.
6. Ask each of your friends to make a donation towards your charity challenge, suggest £10.
7. Not only will you have a great morning chatting with friends, but you will be able to tell them all about the wonderful challenge you are undertaking!

### **How to organise a dress down day at work:**

1. Firstly ask your boss or line manager if you can host a 'dress down day' at work.
2. It is recommended that you host your dress down day on a Friday as you are fast approaching the weekend, and less likely to cause disruption to the normal working practices.
3. Try and encourage the whole organisation to get involved, not just your office or department.
4. Promote the dress down day on your company intranet or staff notice-board.
5. All employees who want to take-part, must buy a green button or green ribbon from yourself at a pre-arranged price, suggest £3 from each employee.
6. Ask Maggie's to provide you with some promotional materials and literature which you can distribute to all your colleagues so that they are aware of what their money is going towards- helping those people who have been affected by cancer.

### **How to organise a book sale:**

1. Ask everyone you know to donate any books that they have read and are finished with (colleagues, family, friends, neighbours, local schools).
2. Look in your local newspaper or what's on guide for any upcoming car boot sales, local fairs/ fetes or farmers markets.
3. Take all the books which have been donated to you, and sell them on to new buyers.
4. Make sure that people are aware that all the proceeds will be going to the charity, this way people are more willing to give you a higher price. Create a poster or sign which you can display at your stall to inform people about the work that Maggie's do, and the need for Maggie's Centres throughout the UK.
5. Maggie's can provide you with plastic carrier bags or bookmarks for added value.

**For tips or advice on organising more fundraising events call Kirsty directly on 0845 602 6427.**